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North Devon Council
Brynsworthy Environment Centre
Barnstaple
North Devon EX31 3NP

K. Miles.
Chief Executive.

NORTH DEVON CREMATORIUM JOINT COMMITTEE

A meeting of the North Devon Crematorium Joint Committee will be held in the Virtual - Online meeting on **FRIDAY, 5TH FEBRUARY, 2021 at 2.30 pm.**

Members of the North Devon Crematorium Joint Committee

Representing North Devon Council

Councillors Cann (Vice-Chair), Bulled, Davis, Gubb, Lovering, Phillips and Walker

Representing Torridge District Council

Councillors Inch (Chair), Christie, Harding, Gubb and Pennington

AGENDA

1. Apologies for absence
2. To approve the correct record of the minutes of the meeting held on 6 November 2020 (attached) (Pages 5 - 8)
(a) Matters arising
3. Items brought forward by the Chair
4. Declarations of Interest
5. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information)

PART 'A'

6. **Crematorium Matters** (Pages 9 - 10)
Report by the Crematorium Manager (attached)
7. **Performance Monitoring Quarter 3 2020/21** (Pages 11 - 12)
Report by Treasurer (attached).
8. **2021/22 Budget, Fees and Charges** (Pages 13 - 20)
Report by Treasurer (attached)

9. To note that the next virtual Crematorium Joint Committee meeting will be on Friday 11 June 2021 at 2.30 pm

PART 'B' (CONFIDENTIAL RESTRICTED INFORMATION)

Nil.

If you have any enquiries about this agenda, please contact Corporate and Community Services, telephone 01271 388253

Date Not Specified



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2. The Chairman of the meeting has absolute discretion to stop or suspend recording if, in their opinion, continuing to do so would prejudice proceedings at the meeting or if the person recording is in breach of these rules.
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NORTH DEVON COUNCIL

Minutes of a meeting of North Devon Crematorium Joint Committee held at Virtual - Online meeting on Friday, 6th November, 2020 at 2.30 pm

PRESENT: Representing North Devon Council

Councillors Cann, Davis, Y.Gubb and Phillips

Representing Torridge District Council

Councillors Christie, J.Gubb, Inch (Chair) and Pennington

Officers

Crematorium Manager, Treasurer, Secretary and Accountant

44. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Lovering

45. TO APPROVE THE CORRECT RECORD OF THE MINUTES OF THE MEETING HELD ON 7TH AUGUST 2020

- (i) RESOLVED that the minutes of the meeting held on 7th August 2020 (previously circulated) be approved as a correct record and signed by the Chair
- (ii) Matters Arising – There were no matters arising

46. DECLARATIONS OF INTEREST

There were no declarations of interest declared

47. CREMATORIUM MATTERS

The Joint Committee considered a report by the Crematorium Manager (previously circulated).

(i) Solar Panels

It was noted that the North Devon Council surveyor working on

Crematorium projects had left the authority and that this would cause delays in investigating this and other projects.

(ii) Covid-19 Crisis Update

It was noted:

- a) That the number of mourners was now set at 30 (statutory limit) which was unlikely to change in the near future.
- b) That Post-funeral events were limited to 15 people with a local decision that a maximum of 6 people were allowed for a witnessed burial of ashes (restrictions due to narrow paths).
- c) That Government legislation in early October allowed a person confirmed as having the Covid-19 virus to travel to attend the funeral of a close relative. Following legal advice and having consulted with the Joint Committee chair, it was decided to decline access to the crematorium as it severely breached the entire safety regime of the site and placed the staff and elderly mourners in particular at great risk.
- d) That Screens had been added to the lectern and stand-alone (family eulogy) microphone to enhance the protection afforded by the current 2-metre distancing.
- e) That some internal staff distancing measures had also been introduced (additional computer, moving a shared printer, an additional rest room) to ensure that in the event a staff member tested positive the entire team would not be required to self-isolate.
- f) That currently any second wave was expected to peak in January/February 2021, but the projected 'reasonable worst case' projections were comfortably within the crematorium's capacity.
- g) That the crematorium had not had any Covid-19 related funerals for over 20 weeks.

(iii) Achievements

That an entire site/building survey was being conducted in mid-November for the first time since 1966. This would assist with any future works.

(iv) Metals Recycling Charity Award

That Clarity had been nominated for the next award (January 2021) as previously reported.

Subsequent nomination list:

Calvert Trust
Over and Above (Cancer & Wellbeing Centre)
Families in Grief
North Devon Children's Holiday Foundation
North Devon Hospice
Cruse
Children's Hospice SW
Over and Above (North Devon Hospital – Maternity Unit Bereavement Suite)
Clarity

That no further additions would be considered prior to February 2022.

(v) Crematorium Figures

The Cremation figures were noted.

(vi) Garden Improvements 2020/21

It was noted that the path works would commence on 22 November. Half of the hedge removal works had been undertaken and the fencing works arranged.

(vii) Larkbear Development – Traffic Management

It was noted that the Traffic order was being drafted but the road layout/restrictions associated with it were not known. Once published the manager would report to members of the Joint Committee and engage in the formal consultation process. The interests of mourners attending a service and the importance of the site as a local resident's resource would be uppermost in any representations.

(viii) Cremators – Routine Service

The Crematorium Manager reported that during last week's routine maintenance of the cremators a problem occurred when the cremators were re-fired up with smoke being emitted causing the fire alarms to go off. The Engineer was unable to identify the problem and could not guarantee at the time that he could get them working. This affected 3 cremations. Two of the families agreed to hold the cremation/services over and the other relocated to East Devon. The problem, however, rectified itself and no complaints had been received.

48. PERFORMANCE MONITORING Q2 2020/2021

The Joint Committee considered and noted a report by the Treasurer (previously circulated) regarding the performance for Quarter 2 April to September 2020/2021

49. PROPOSED DATES OF FUTURE MEETINGS 2021/2022

Resolved that the following dates for future meetings be agreed:

Friday 11th June 2021 @ 2.30 p.m.

Friday 6th August 2021 @ 2.30 p.m.

Friday 5th November 2021 @ 2.30 p.m.

Friday 4th February 2022 @ 2.30 p.m.

It was noted that the next virtual Crematorium Joint Committee meeting would be on Friday 5th February 2021 @ 2.30 p.m.

Chair

The meeting ended at 2.55 pm

5th February 2021

Crematorium Matters – Manager's Report

Covid Crisis Update

The number of mourners permitted remains at 30, unchanged by the lockdown. Post-funeral events are now limited to 6 people (from 15).

The crematorium continues to operate without need for any measures to provide additional service times.

Competition & Markets Authority (CMA) Funerals Market Investigation

The CMA have produced their final report regarding both funeral directors and crematoria. The report states that local authority crematoria fee are higher than should be expected (£80-£170) as a result of an average 6% increase over the last 10 years. Privately run crematoria fees were higher still.

The annual review of surrounding crematoria's pricing demonstrates that, despite significant upgrading of facilities, North Devon's fees are about £285 lower than nearby privately run crematoria and over £100 lower than the nearest local authority Crematorium (no organist).

The report encourages Local Authorities to enter into a tendering process with local funeral providers to offer a fixed (reduced) cost funeral service.

Achievements

Car park re-covered in new stone

Bulk materials area cleared

Metals Recycling Charity Award

Clarity has been awarded £10,000 (paid direct December 2020). The 'formal cheque presentation' has not yet taken place.

The Calvert Trust (Exmoor) has been proposed for the next award (due June 2021).

Subsequent nomination list:

Over and Above (Cancer & Wellbeing Centre)

Families in Grief

North Devon Children's Holiday Foundation

North Devon Hospice

Cruse

Children's Hospice SW

Over and Above (North Devon Hospital – Maternity Unit Bereavement Suite)

No further additions to be considered prior to February 2022.

Cremation Figures

	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Previous 5 Year Average
April	109	102	161	125	139	163	117	150	121	176	138
May	111	123	117	135	118	126	138	136	137	136	131
June	129	116	102	123	143	125	129	127	127	130	130
July	107	111	121	106	111	126	142	133	128	136	128
Aug	116	106	117	100	109	114	120	106	118	118	113
Sept	88	104	107	122	127	121	127	106	114	121	119
Oct	102	101	98	125	140	127	137	132	129	120	133
Nov	116	129	96	120	108	157	135	127	115	149	128
Dec	88	100	98	120	128	123	131	119	113	141	123
Jan	143	159	164	142	131	158	182	169	147	174	157
Feb	127	121	116	154		136	137	143	133		145
Mar	132	144	127	157		151	162	145	143		153
Total	1368	1416	1424	1529	1541	1639	1697	1593	1525	1700E	1599

Garden Improvements

Completed: Path works, half the hedge removal.

Outstanding works ordered: fencing, ground preparation & metal supports for 'sail' weather protection outside Rowan Chapel.

Outstanding (not ordered): Remainder hedge works, sails, new hedges. It is anticipated these will be ordered shortly.

A limited program of improvements (linking resin paths, bulk material area fence and hedge replacement works) is proposed for 2021/22.

Larkbear Development – Traffic Management

Traffic order is being drafted to move the bus gate to Old Torrington Road and enable it to be signed for camera-enforcement rather than relying on physical restrictions. There does not seem to be any intention to exempt any funeral related traffic or restrict times of operation. If implemented in that form all crematorium traffic will have to use Gratton Way and the mini-roundabout at Sainsbury together with the additional residential and construction traffic. The consequences of this are of significant concern. Once published there will be a consultation process which it is intended to participate in.

NORTH DEVON CREMATORIUM JOINT COMMITTEE

5th February 2021

REPORT OF TREASURER

PERFORMANCE MONITORING QTR 3 2020/2021

1. INTRODUCTION

1.1. This report presents the financial performance information for April to December 2020/2021.

2. RECOMMENDATIONS

2.1. It is recommended that the performance for April to December 2020/2021 be noted.

3. REPORT

3.1. A summary of the Expenditure and Income for the period April to December is shown below together with the Original and Profiled Estimates. Also shown is the projected outturn and projected outturn variance.

3.2.

	Original Budget 2020/21 £	Profiled Budget (Apr-Dec) £	Actual Apr-Dec £	Variance (under)/ over £	Projected Outturn £	Projected Outturn Variance £
Premises	285,740	214,305	223,697	9,392	293,141	7,401
Transport	1,000	750	346	(404)	461	(539)
Supplies & Services	188,630	141,473	166,744	25,271	212,967	24,337
Central Support/Employees	310,540	232,905	232,117	(788)	310,755	215
Total Expenditure	785,910	589,433	622,904	33,471	817,324	31,414
Fees	1,121,890	841,418	876,629	35,211	1,154,254	32,364
Sales	99,180	74,385	65,609	(8,776)	87,479	(11,701)
Interest	4,000	3,000	449	(2,551)	599	(3,401)
CAMEO*	4,000	3,000	5,544	2,544	5,544	1,544
Total Income	1,229,070	921,803	948,231	26,428	1,247,876	18,806
Cont to Equip Replacement Res	95,480	71,610	71,610	0	95,480	0
Distribution NDC	208,608	156,456	156,456	0	208,608	0
Distribution TDC	139,072	104,304	104,304	0	139,072	0
Surplus / (Deficit)	0	0	(7,043)	(7,043)	(12,608)	(12,608)

* Crematoria Abatement of Mercury Emissions Organisation

3.3. Qtr 3 is showing expenditure £33,471 over the profiled budget and income is £26,428 higher than the profiled budget giving a total net variance of 7,043 deficit. The projections for the year are predicting expenditure £31,414 over budget and income £18,806 higher than budget producing a net variance of £12,608 deficit.

3.4. The main budget variances are discussed below:

3.4.1. **Premises** – The profiled spend is £9,392 over budget and the full year projection is £7,401 over budget. These relate to unforeseen plant maintenance costs and the cremator re-lining being carried out earlier in the year.

3.4.2. **Supplies & Services** – The Qtr 3 overspend of £25,271 and the projected year end overspend of £24,337 relates, primarily, to Non Recoverable Vat and Music/Web system. The Non Recoverable Vat relates to the 2 cremator re-linings. Although the cost of one was in last year's accounts and the other in this year, they were both paid in 2020/21 and the Vat gets accounted for when payment is made. The Music/Web system is that we pay an annual service charge in April for the year and then monthly payments. Also we have been providing more web services which has increased the monthly charges.

3.4.3. **Income** – Income from cremation fees is higher than the profiled budget and full year projection. This is due to more cremations being carried out then budgeted and the additional income from music and web services. However, income from memorial sales is lower than the profiled budget and the full year projection. Interest receivable is lower due to the low interest rates.

3.4.4. The receipt from CAMEO has now yet been received for 2020/21 at £5,544 which is higher than the budget of £4,000.

3.4.5. If the projected outturn does materialise there will be a deficit of £12,608. This can be funded from either the Capital Funding Reserve or reducing the in year contribution to the Equipment Replacement Reserve. The Joint Committee will consider how to fund the final position at its next meeting when the actual position will be known and reported.

3.5. Reserves and balances. The current amounts held by the joint crematorium committee and projected balances are:

	Capital Funding Reserve	Equipment Replacement Reserve	General Reserve
	£	£	£
Balance 31 st March 2020	333,246	400,000	100,000
Contribution 2020/21	0	95,480	0
Projected Balance 31st March 2021	333,246	495,480	100,000

The balance in the Capital Funding Reserve will be available for the Phase B project, demolishing the garage/memorial hall.

These reserve figures do not include the projected deficit identified in 3.2 above of £12,608.

Mark Knight
20th January 2021

NORTH DEVON CREMATORIUM JOINT COMMITTEE

5th February 2021

REPORT OF TREASURER

BUDGET 2021/2022

1. INTRODUCTION

- 1.1. This report forecasts the final estimated position for 2020/21 and recommends the budgets for 2021/2022 for consideration by the Joint Committee.

2. RECOMMENDATIONS

- 2.1. The Joint Committee is recommended to:

- 2.1.1. Approve the basic cremation charge of £730 or any other amount as deemed appropriate by the Joint Committee for 2021/2022 as detailed in paragraph 6.1.
- 2.1.2. Approve the 2021/2022 Budgets as set out in paragraph 3 of the report.
- 2.1.3. Approve the other fees and charges as detailed in paragraph 6.2 and Appendix 2.
- 2.1.4. Approve the distribution of surpluses for 2020/21 of £347,680 to the constituent authorities as set out in table 3 and 7.2. £208,608 to North Devon Council and £139,072 to Torridge District Council.
- 2.1.5. Approve the transfer of £95,480 to the Equipment Replacement Reserve.

3. BUDGET SUMMARY

	Actual 2019/2020 £	Budget 2020/2021 £	Probable 2020/2021 £	Budget 2021/2022 £
Premises	285,232	285,740	293,141	185,370
Transport	750	1,000	461	1,000
Supplies & Services	161,622	188,630	212,967	224,000
Central Support & Employees	291,148	310,540	310,755	316,430
Total Expenditure	738,752	785,910	817,324	726,800
Fees	1,083,354	1,121,890	1,154,254	1,147,700
Sales	82,695	99,180	87,479	90,680
Interest	4,295	4,000	599	650
CAMEO*	6,333	4,000	5,544	4,000
Miscellaneous	1,523	0	0	0
Total Income	1,178,200	1,229,070	1,247,876	1,243,030
Contribution to Equipment Replacement Res	100,000	95,480	95,480	100,000
Distribution NDC	208,608	208,608	208,608	249,740
Distribution TDC	139,072	139,072	139,072	166,490
Surplus/(Deficit)	(8,232)	0	(12,608)	0

* Crematoria Abatement of Mercury Emissions Organisation

4. PROBABLE ESTIMATE 2020/21

- 4.1. The probable estimate for 2020/21 predicts a deficit of £12,608 after the surplus distribution is made to the two constituent authorities.

5. ESTIMATES 2021/2022

- 5.1. No general inflationary increase has been applied to the 2021/22 expenditure budgets.
- 5.2. All budgets have been reviewed and set in line with current activity and anticipated future spend. The premises budget has reduced because the grounds maintenance budget has been reduced significantly as a lot of improvements have been made to the grounds over the past few years and the scope for more improvements has reduced. The budget of

£62k for a cremator re-lining has been removed as both cremators have recently been re-lined. It is estimated that the cremators will require a hearth replacement in around 4-6 years which will be funded from the Equipment Replacement Reserve.

- 5.3. For the purpose of the 2021/22 budget the estimated number of cremations has remained at 1,550, which was used for the 2020/21 budget.

6. FEES AND CHARGES 2021/2022

- 6.1. It is proposed to increase the cremation fee to £730 for 2021/22. The proposed charge of £730 represents an increase of 2.10%. The current prices for neighbouring crematoria are detailed in appendix 1 of this report.
- 6.2. The proposed fees and charges for 2021/22 are attached in appendix 2. Fees and charges have been increased by 2% or other amount's as considered appropriate by the Crematorium Manager. However, some fees have been retained at current levels eg. Urns and burial of cremated remains. Webcast/tribute services will only be increased if the supplier increases their costs. The current fees for 2020/21 have been included for comparison.

7. DISTRIBUTION OF SURPLUSES

- 7.1. The 2021/22 budget allows for £416,230 to be distributed to the constituent authorities.
- 7.2. It is proposed that the surpluses to be distributed in respect of 2020/21 are £208,608 to North Devon Council and £139,072 to Torridge District Council.

8. RESERVE TRANSFER

- 8.1. The estimate allows for a transfer to the Equipment Replacement Reserve of £100,000 at the end of the 2021/22 financial year.

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- 8.2. A working balance of £100,000 would be maintained, which is sufficient in light of the risks facing the Crematorium.
- 8.3. Projected funds available in the Capital and General Reserves are detailed below:

	31 st March 2020	Projected 31 st March 2021	Projected 31 st March 2022
	£	£	£
Crem Earmarked Reserve	333,246	333,246	333,246
Equipment Replacement Res	400,000	495,480	595,480
General Reserve	100,000	100,000	100,000
	833,246	928,726	1,028,726

- 8.4 These figures do not include the projected deficit identified in 3 above of £12,608.
- 8.5 The Crem Earmarked Reserve was set up to fund capital projects within the crematorium. The remaining balance will be available for Phase B (Garage/Memorial Hall).
- 8.6 The Equipment Replacement Reserve has been established to set aside resources to ensure that sufficient funds are available when the cremators and filtration equipment reach the end of their useful life, and also to provide the funding for hearth replacements and cremator re-linings when required. The level and contributions to the reserves have been reviewed and are considered to be adequate to cover future needs.

Mark Knight
20th January 2021

Agenda Item 8

Appendix A

Appendix 1

Crematorium	Cremation Fee	Direct Cremation Fee	Extra Service time	Early (or late) Service Fee	Fee includes (show fee where extra)	Anticipated date For price increase And new fees
Torbay	£995 (40-45 min slot)	£650	£400 (additional 40 mins)	N/A	<ul style="list-style-type: none"> • Urn • Environment fee • Use of organ • Music system • Disposal ashes • Medref fee • Chapel Att 	January 2021 Torbay offer extensive W/E Services
Bodmin	£999 (60 min slot)	£675 (attended) £499 (unattended)	50% of full fee	£850 (9.30 service only)	<ul style="list-style-type: none"> • Urn • Environment fee • Music system • Disposal ashes • Medref fee • Chapel Att 	May 2021 Glynn Valley also provides W/E Services
Exeter	As Bodmin Dignity Owned				<ul style="list-style-type: none"> • Urn • Environment fee • Music system • Disposal ashes • Medref fee • Chapel Att 	
East Devon	£895 (45 min slot) £700 (30 min slot)	£550 (unattended between 8.30 – 9.30 am)	£335 (additional 30 mins) £450 (additional 45 mins)	P.O.A service after 5.30pm	<ul style="list-style-type: none"> • Urn • Environment fee • Organist • Music system • Disposal ashes • Medref fee • Chapel Att 	April 2021 East Devon provides W/E & BH Services
Taunton	£820	£700	£1,015 (additional 1hr slot)	£500 (8.15-8.45, no attendance) £879 (4.30 & 5pm)	<ul style="list-style-type: none"> • Urn • Environment fee • Music system • Disposal ashes • Medref fee • Chapel Att 	April 2021 Taunton Services W/E
North Devon	£715	£615	£200	£530	<ul style="list-style-type: none"> • Urn • Environment fee • Organist • Music system • Disposal ashes • Medref fee • Chapel Att 	

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NORTH DEVON CREMATORIUM

Draft FEES & CHARGES
1 APRIL 2021 – 31 MARCH 2022

CREMATION FEES

Adult (age 18 and over)*	£715	730
Child*	No Fee	
Cremation Delivery or Walk Through (No Service)	£615	630
Direct Cremation (No Service / No Mourners)	£530	540
Service Extension / Memorial Service (30mins inc Organist if available)	£200	205
Funeral Director Charge for Service Over Run	£250	255
Service Cancellation within 72hrs of Service	£170	170

* Cremation fee includes:- Cremation, Environmental Fees, use of Chapel, Waiting Room etc., services of Chapel Attendant, Music System, Organist (if available), Medical Referee's Fee & Disposal of Cremated Remains in Gardens, or Cardboard Casket (additional £7 for scatter tube).

WEBCAST /TRIBUTE SERVICES (will only increase if supplier does so)

Live	£30	30	Webcast of service via internet
Live, 28 Days Watch Again, Service Download	£45	45	Webcast, watch again for 28 days and downloadable MP4 copy
Physical Copy (DVD / Blu-Ray / USB)	£50	50	A copy to keep (2-3 week delivery)
Chapel Screen Photo (Halo)	Free	0	A single picture shown when requested
Simple Slideshow	£38	38	Slide show max 25 pics (once or on loop)
Professional Photo Tribute	£70	70	Slide show max 25 pics with music (played once)
Professional Photo Tribute Extra Pics	£21	21	Per additional 25 pictures
Family Supplied Video Checking	£18	18	Checking supplied video (played once)
Physical Copy of Pro Photo Tribute	£25	25	Copy recording (DVD / USB) of the Pro Tribute only
Download Copy of Pro Photo Tribute	£10	10	Downloadable recording of the Pro Tribute only
Each extra copy of any DVD / USB	£25	25	For each extra copy of ordered DVD / USB
Extra Work	£21	21	Adding video to Pro photo Tribute or nonstandard

ADDITIONAL BIODEGRADABLE CONTAINERS

Cardboard Casket	£15	15
Scatter Tube	£22	22
Keepsake Tube	£10	10

BURIAL OF CREMATED REMAINS

Placement Fee when returned 12 months or more following cremation	£50	50
Placement Fee when cremation took place elsewhere	£99	99
Temporary Deposit per month after the first month	£15	15

BOOK OF REMEMBRANCE

2 Lines	£60	62
5 Lines	£100	102
8 Lines	£130	133
5 Lines with a Picture & Emblem	£200	204
8 Lines with a Picture & Emblem	£230	235

MEMORIALS – 10 YEAR INITIAL LEASE PERIOD / RENEWAL OPTION

Please note: plaque purchase may be required, see below.		
Sanctum - an above ground vault (for up to two sets of ashes)	£1035	1050
Pear Tree (for up to two sets of ashes)	£470	480
Standard Rose / Climbing Plant (for up to two sets of ashes)	£365	373
Rose Bush / Shrub (for up to two sets of ashes)	£345	352
Memorial Tower	£255	260
Vase Block	£240	245
Granite Mushroom (one of three or five dedications per mushroom)	£230	235
Children's Teddy Memorial	£160	163
Exclusive Bench (max 3 plaques)	£735	750
Shared Bench	£215	220
Memorial Branch	£120	123

PLAQUES

Acrylic plaques (for garden use / benches)	£70	72
Bronze plaques (for garden use)	£140	145
Granite plaque for Sanctum first 80 letters only (extra at £3.00 each)	£165	170
Granite plaque for Vase Block	£135	138
Granite plaque for Memorial Tower	£100	102
Granite plaque for Children's Teddy Memorial (varying sizes) prices from	£83	83
Granite disc for Granite Mushroom	£105	107
Bronze finish leaf for Memorial Branch	£55	56

5 YEAR RENEWAL OPTION

Pear Tree / *Tree (*Tree is renewal only)	£240	245
Standard Rose / Climber	£180	184
Rose Bush / Shrub	£165	168
Vase Block	£135	138
Memorial Tower	£125	128
Granite Mushroom (one of three or five dedications per mushroom)	£110	112
Children's Teddy Memorial	£85	85
Exclusive Bench	£400	408
Shared Bench	£110	112
Memorial Branch	£70	72
Phillips Memorial (renewal only)	£100	102
Bird Box (renewal only)	£80	82
Bird Bath / Sundial (renewal only)	£170	174

Please note:

All ashes are buried loosely in the ground.

Garden memorials provide space for no more than two sets of ashes.

Cut flowers without any wrapping may be left in The Garden of Remembrance.

Please do not leave any artificial flowers, plants and wreaths or items of sentimental value in the grounds and buildings. Memorials other than those provided by the Crematorium are not permitted.

North Devon Crematorium cannot be held responsible for any theft, vandalism or damage however caused and retains the right to remove any unauthorised memorials without giving notice.